BOBBY JINDAL GOVERNOR



KRISTY H. NICHOLS COMMISSIONER OF ADMINISTRATION

State of Louisiana

Division of Administration

Office of State Uniform Payroll

June 19, 2015

OFFICE OF STATE UNIFORM PAYROLL MEMORANDUM #2015-43

TO: LaGov HCM Paid Agency Human Resources

and Employee Administration Staff

FROM: Andrea P. Hubbard

Director

SUBJECT: Calendar Year 2017 OSUP Pay Period Table & OSUP Calendar

Attached are the 2017 Office of State Uniform Payroll (OSUP) processing table & calendar which cover the payroll periods from January 2017 through December 2017 and includes the following information:

Table:

- a. Pay Period number
- b. Pay Period From & To dates
- c. Check Date
- d. Insurance Month

<u>Note</u>: 03/31/2017 & 09/29/2017 check dates will be free of semi-monthly deductions.

e. AFS Posting dates (regular payroll)

Note: Check date 09/01/2017 will be posted to AFS in August (08/30/2017).

Calendar:

- a. Payday
- b. Pay Checks free of Semi-Monthly Deductions
- c. Pay Period End Dates
- d. State Holidays

These documents, as well as calendars for prior years can be found at: http://www.doa.louisiana.gov/osup/osup_calendars.htm.

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Postings for off-cycle payments are <u>not</u> included on the table since these postings may occur on a daily basis. Off-cycle payments will be posted in the evening on the next business day after the date of the payment.

Questions concerning the information on these attachments may be directed to a member of the OSUP Benefits and Financial Administration Unit at _DOA-OSUP-BFA@la.gov or (225):

Desiree Jefferson	342-5377	Kenya Warren	342-5357
Jessamye Charette	342-5344	Jodi Bullock	342-5345
Brandy Boyd	342-5354		

APH/DWJ/pbh

Attachments: OSUP Pay Period Table (2017)

OSUP Calendar (2017)